

SPECIAL CITY COUNCIL MEETING
NOVEMBER 18, 2002

PRESENT

Gayle Bunker
Wesley Bloomfield
Bruce Curtis
Robert Droubay
Margaret Dutson
Glen Swalberg

Mayor
Council Member
Council Member
Council Member
Council Member
Council Member

ABSENT

None

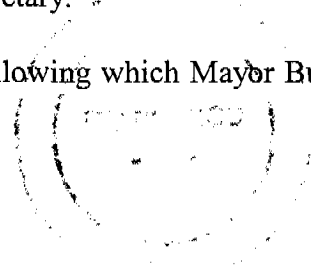
ALSO PRESENT

Richard Waddingham
Gregory Jay Schafer
Alan Riding
Kim Peterson
Todd Holt
Craig Hansen
Christina Rawlinson
Duane Rawlinson
Don Summit
Jennifer Holman
Denna Leavitt
Dan, Sue & Shanna Bringard
Gary Haroldsen
Jim Sirhall
Richard Crosman

City Attorney
City Recorder
Public Works Director
Peterson & Associates
Peterson & Associates
Delta High School Art Instructor
Delta High School Art Student
City Resident
City Resident
City Resident
City Resident
Delta High School Art Student & Parents
Boy Scout
Airport Development Group, Inc.
Airport Development Group, Inc.

Mayor Bunker called the meeting to order at 7:00 p.m. He stated that notice of the meeting time, place, and agenda had been posted at the City Building and had been provided to the Millard County Chronicle/Progress, to KNAK Radio and to each member of the City Council at least two days prior to the meeting. City Recorder Gregory Jay Schafer acted as secretary.

Council Member Wesley Bloomfield offered an invocation, following which Mayor Bunker led those in attendance in the Pledge of Allegiance.



MINUTES

The proposed minutes of a Public Hearing held October 28, 2002 were presented for consideration and approval. Following review, Council Member Robert Droubay MOVED to approve the minutes of the Public Hearing held October 28, 2002, as presented. The motion was SECONDED by Council Member Bruce Curtis. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

The proposed minutes of a Regular City Council Meeting held October 28, 2002 were presented for consideration and approval. Following review, Council Member Glen Swalberg MOVED to approve the minutes of the Regular City Council Meeting held October 28, 2002, as presented. The motion was SECONDED by Council Member Wesley Bloomfield. Mayor Bunker asked if there were any comments or questions regarding the motion. Council Member Robert Droubay requested that a change be made in the last paragraph on Page 8 regarding attendance at an economic development conference. Council Member Droubay requested that the minutes reflect that he, Council Member Bruce Curtis, and Council Member Glen Swalberg were all included in the discussion. Council Member Glen Swalberg MOVED to amend his motion to approve the minutes of the Regular City Council Meeting held October 28, 2002, as corrected. The motion was SECONDED by Council Member Bruce Curtis. Mayor Bunker asked if there was any further discussion regarding the motion. There being none, he called for a vote. The motion passed unanimously.

ACCOUNTS PAYABLE

The Council reviewed the accounts payable, a copy of which had been given to them two days prior to the meeting. Mayor Bunker advised the Council that the total listed on the accounts payable was incorrect and should be changed to read \$50,713.77. Following review, Council Member Bruce Curtis MOVED to approve the accounts payable, in the amount of \$50,713.77. The motion was SECONDED by Council Member Glen Swalberg. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

UNFINISHED BUSINESSCITY ATTORNEY RICHARD WADDINGHAM: PROPOSED THREE-WAY STOP AT 450 NORTH STREET AND 100 EAST STREET

City Attorney Waddingham explained that the Delta City Ordinance requires a study to be conducted by law enforcement, which is being done at this time. When a statement indicating the necessity of the three-way stop has been received by City Attorney Waddingham, he will prepare the ordinance for adoption. Council Member Bruce Curtis expressed a desire to wait until the road is completed to take action on this matter. Other Council Members felt that the stop signs need to be installed as soon as possible.

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Council Member Robert Droubay MOVED to table discussion of this item until the next meeting of the City Council. The motion was SECONDED by Council Member Margaret Dutson. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

NEW BUSINESS

MAYOR GAYLE BUNKER: LIGHT PARADE POSTER CONTEST WINNERS

Mayor Bunker read the list of light parade poster contest winners and the amount paid to each for their winning posters. The list was as follows:

Stephanie Skeem	1 st Place	\$150.00
Nicole Peterson	2 nd Place	\$100.00
Audrey Rawlinson	3 rd Place	\$ 75.00
Blaine Wood	4 th Place	\$ 50.00
Joe King	Honorable Mention	\$ 25.00
Kristann Meinhardt	Honorable Mention	\$ 25.00
Shanna Bringard	Honorable Mention	\$ 25.00
Nicole Ivie	Honorable Mention	\$ 25.00
Marie Pittman	Honorable Mention	\$ 25.00
Jennifer Cook	Honorable Mention	\$ 25.00

Mayor Bunker and the Council thanked the winners for their posters and presented them with prize checks. The students are taught by Delta High School Art Instructor Craig Hansen. Mayor Bunker thanked all of the students for their participation and thanked the Delta High School art department for their support in this project.

KIM PETERSON, PETERSON, BLACK & ASSOC.: DELTA CITY ANNUAL AUDIT FOR FISCAL YEAR 2001-2002

Mr. Peterson expressed appreciation for the opportunity of working with Delta City. Mr. Peterson reviewed the audit report for the fiscal year ended June 30, 2002, as prepared by Peterson, Black & Assoc. In reviewing assets, Mr. Peterson noted that cash appears to have substantially increased, however, the restricted cash is reduced by the payoff of the water bond, resulting in total cash being reduced by approximately \$50,000, due to termination of the requirement for funds to be set aside for emergency repairs or bond payoff. The result is a reclassification of cash from restricted funds to unrestricted funds. Mr. Peterson suggested that the Council consider setting aside an emergency water/sewer fund even though there is no longer an external requirement.

Mr. Peterson reviewed liabilities, fund balances, revenues and expenditures, along with comparing budgeted amounts to actual revenues and expenditures. Overall, expenditures amounted to \$156,000

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less than budgeted amounts.

Mr. Peterson advised the Council that no incidents of non-compliance were found relative to provisions of laws, regulations and contracts. In addition, there were no significant problems with internal controls. Mr. Peterson reported that Delta City has a clean audit with respect to state auditing standards.

Mr. Peterson stated that, in some instances, the library was found to have not made deposits within the required three days. The library has done significantly better than last year, however, state law does not provide for leeway on the amount of funds which can be held longer than three days; the law is very specific that all public funds must be deposited within a three day period.

Mayor Bunker expressed appreciation to Gregory Jay Schafer for the great job which he does in working with the budget and accounting process.

Following Mr. Peterson's report, Council Member Wesley Bloomfield MOVED to accept the Delta City Annual Audit for the Fiscal Year ended June 30, 2002. The motion was SECONDED by Council Member Glen Swalberg. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

MAYOR GAYLE BUNKER: MOSQUITO ABATEMENT DISTRICT ANNUAL BUDGET

Mayor Bunker noted that the Council is required to review and accept or reject the proposed Mosquito Abatement District budget for the coming year. Council Member Wesley Bloomfield MOVED to approve the Mosquito Abatement District budget for the coming year, as presented. The motion was SECONDED by Council Member Bruce Curtis. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

MAYOR GAYLE BUNKER: WEST MILLARD WATER AGENCY SEED MONEY

Mayor Bunker reported that the West Millard Water Agency has been formed and there is a need for approximately \$15,000 to pay for required legal work and other costs involved in formation of the agency. It is proposed that the amount be divided among the participants on a per-connection ratio, resulting in a cost to Delta City of approximately \$11,000. Mayor Bunker requested approval of the Council to pay Delta City's portion of the costs of formation of the agency.

Council Member Glen Swalberg MOVED to approve payment, in the amount of approximately \$11,000, for legal work and other costs involved in formation of the West Millard Water Agency. The motion was SECONDED by Council Member Robert Droubay. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

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Council Member Wesley Bloomfield expressed his concern that the agency will be secure so long as other entities pay the costs assessed against them. He felt, however, that in the event other entities are unable to pay their portion of costs, Delta City should hold off going forward with the agency. Mayor Bunker stated that, in the event any entity does not provide their share of funds, the entity will not be a part of the agency.

Mayor Bunker stated that the West Millard Water Agency Board had met and elected Neil Forster as Chairman, Dale Hamaker as Vice Chairman, Mike Palmer as Secretary and Wesley Bloomfield as Financial Officer. In addition, the Board met with the Drinking Water Board, which has approved a \$60,000 planning loan for the West Millard Water Agency, with a five year pay back period at no interest.

JIM SIRHALL, AIRPORT DEVELOPMENT GROUP: AIRPORT LAYOUT PLAN UPDATE PRESENTATION

Mr. Sirhall reported on the planning stage of the airport improvement project. Copies of the preliminary layout plan have been submitted to state aeronautics and FAA for their review and comments. When those comments have been received, the plan can be finalized.

Mr. Sirhall reviewed the preliminary layout plan with the Council, along with the information and criteria used to determine what improvements and accommodations should be included in the plan. Mr. Richard Crosman, Project Manager with Airport Development Group, briefly discussed funding sources for the airport improvement project, including how the FAA allocates funds for airport projects.

Mr. Sirhall explained that the airport could benefit from an extension of the primary runway and needs new runway lighting. He also explained that available wind information for the primary runway makes the secondary runway ineligible for future federal repair funding. The secondary runway has recently been resurfaced; however, at some point, the Council will need to determine how to resolve the problem of funding repairs which may become necessary in the future.

Mr. Sirhall recommended that a land use ordinance be adopted to restrict construction of radio/television/telephone towers within several miles of the airport in order to avoid interference with instrument landing equipment.

Following Mr. Sirhall's presentation, he answered questions from Council Members and invited them to contact him at any time with additional questions.

Mayor Bunker and the Council thanked Mr. Sirhall and Mr. Crosman for their information.

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MAYOR GAYLE BUNKER: APPOINTMENT OF PLANNING & ZONING COMMISSION MEMBER TO BOARD OF ADJUSTMENT

Mayor Bunker advised the Council that Council Member Robert Droubay and Zoning Officer Alan Riding had suggested appointing Brent Berkley as the Planning & Zoning Commission representative on the Board of Adjustment. Council Member Robert Droubay MOVED to appoint Brent Berkley as the Planning & Zoning Commission representative on the Board of Adjustment. The motion was SECONDED by Council Member Bruce Curtis. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

MAYOR GAYLE BUNKER: CHANGE SCHEDULE FOR CITY COUNCIL MEETINGS

Mayor Bunker asked Council Members if they had any suggestions for changing the day for City Council meetings. Following discussion, Council Member Robert Droubay MOVED to change the schedule of the Regular City Council Meeting to the second and fourth Thursday of each month at 7:00 p.m., beginning January 9, 2003. The motion was SECONDED by Council Member Glen Swalberg. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

PUBLIC WORKS DIRECTOR ALAN RIDING: PROPOSED REVISION TO WATER RATE RESOLUTION

Public Works Director Alan Riding stated that he needed additional time to gather information from other municipalities on this matter.

Council Member Wesley Bloomfield MOVED to table discussion of this item pending receipt of further information. The motion was SECONDED by Council Member Glen Swalberg. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

PUBLIC WORKS DIRECTOR ALAN RIDING: EXPIRATION OF PROBATIONARY PERIOD FOR PUBLIC WORKS EMPLOYEE

Public Works Director Alan Riding reported that Travis Stanworth has completed his probationary period, has obtained his CDL license and is doing a good job in gaining knowledge and experience. Public Works Director Riding requested approval of the Council to accept Travis Stanworth as a permanent full time employee. Council Member Wesley Bloomfield MOVED to accept Travis Stanworth as a permanent employee and extend all benefits thereof, retroactive to the end of his probationary period in November. The motion was SECONDED by Council Member Margaret Dutson. Mayor Bunker asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

OTHER BUSINESS

Council Member Wesley Bloomfield expressed appreciation to the City staff for the work done in preparing the skate park survey to be distributed to west Millard County residents in the Gazette this week. The survey asks four questions: the first question asks whether Delta City should pursue development of a skate park, the second question asks whether the respondent is a resident of Delta City or west Millard County, another question asks for ranking of approximately ten different outdoor facilities as to which they feel is most important, and the last asks if there are any additional city improvements which should be considered. The purpose of the survey is to see if City residents are in favor of a skate park facility.

Council Member Margaret Dutson advised the Council that there is now a banner on the old "Chef's Palace, Too" business sign stating that the restaurant is closed.

Council Member Margaret Dutson asked if there were any funds received from the Sunshine Coalition survey, as promised by Pam Lyman in her presentation several months ago. Mayor Bunker will speak to her to see if the funds will be forthcoming.

Mayor Bunker reminded the Council that the City Christmas Party will be held on December 6th and encouraged everyone to respond to the City Office to advise of their menu selections.

Mayor Bunker requested that Council Members be available to ride on the float in the Light Parade on November 30th at 6:00 p.m. He also advised the Council that Dale Pratt, of Totally DJs, had called and requested that he be allowed to provide Rock and Roll Oldies music for a dance following the light parade program at the Fair Building. There would be no charge for the music; he is requesting that they be allowed to do the dance for the publicity only. Council Members agreed to allow Mr. Pratt to provide the music and see if anyone is interested in having a dance following the program.


Mayor Bunker asked if there were any comments, questions, or other items to be discussed. There being none, Council Member Wesley Bloomfield MOVED to adjourn the meeting. The motion was SECONDED by Council Member Margaret Dutson. Mayor Bunker asked if there were any

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comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

Mayor Bunker declared the meeting adjourned at 8:58 p.m.


GAYLE BUNKER, Mayor


GREGORY J. SCHAFFER, CMC, City Recorder

MINUTES APPROVED: SCCM 12-16-02

